



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
INFORMATION TECHNOLOGY
DESE Web Systems User ID Delete

School District/LEA/Nonpublic Name:

County-District Code/Agreement Number:
—

Email address:

Directions

Fill in the First, Middle and Last Name, Birth Date and Mother's Maiden Name for each staff member that you want to delete. Please make a copy of the blank form if additional room is needed. Note: The Birth Date and Mother's Maiden Name are needed to verify the identity of the user.

MAIL or FAX the completed form to: Missouri Department of Elementary and Secondary Education, Information Technology Security Administrator, PO Box 480, Jefferson City, MO 65102 or FAX: 573-526-4125

QUESTIONS: Security Administrator, webreplyafsit@dese.mo.gov

First Name	Middle Name	Last Name	Birth Date	Mother's Maiden Name	DESE UserID
_____ Delete User Completely OR _____ Moved to Another District					

OR Delete User from following Application(s):

Administrative and Financial Services	School Improvement	Teacher Quality and Urban Education
<input type="checkbox"/> Annual Sec. of the Board Report	<input type="checkbox"/> Data Collection	<input type="checkbox"/> Educator's Prof. Dev. Rptng. (Pub./Nonpub.)
<input type="checkbox"/> School Food Services. (Pub./Nonpub.)	<input type="checkbox"/> Early Childhood – Parents as Teachers	<input type="checkbox"/> Teacher Certificates Apps. (Pub./Nonpub.)
<input type="checkbox"/> Other Role: School Food Svcs. Submit (✓)	<input type="checkbox"/> Federal Programs	Reports (View only - indicate with ✓)
Career Education	<input type="checkbox"/> Gifted Program	<input type="checkbox"/> Annual Performance Report
Perkins III:	<input type="checkbox"/> Limited English Proficiency (LEP)	<input type="checkbox"/> MAP Results - Building. Level Access
<input type="checkbox"/> Sec <input type="checkbox"/> Post-Sec <input type="checkbox"/> Tech Prep Expend. (✓)	<input type="checkbox"/> MAP Student Demographic Update	<input type="checkbox"/> MAP Results – Student Level Access
<input type="checkbox"/> Sec <input type="checkbox"/> Post-Sec <input type="checkbox"/> Tech Prep Acctability (✓)	<input type="checkbox"/> MO Student Information System (MOSIS)	<input type="checkbox"/> School Finance Reports/Pmt. Transmittal
Nonpublic Only System	<input type="checkbox"/> MSIP District Response to the Standards	<input type="checkbox"/> Spec. Education EPA Pmt. Transm. Rpts.
<input type="checkbox"/> Nonpublic Registration	<input type="checkbox"/> School Improvement Plan	<input type="checkbox"/> Special Education Profile
	Special Education	
	<input type="checkbox"/> Special Education Early Childhood	
	<input type="checkbox"/> Special Education EPA Homebound	
	<input type="checkbox"/> Special Education Part B	

Signature of Superintendent or Authorized Representative

DATE